



FEDERCHIMICA
CONFINDUSTRIA

SITE ON R&D

Guide Lines

October 2008

❖ INDEX

ENTERING THE SYSTEM..... 3

GETTING INFORMATION ON A PROJECT 4

ADDING A PROJECT 6

RANKING OF A PROJECT 7

CONTACTS 7

❖ ENTERING THE SYSTEM

- In order to use the system, you need a username and a password, that you can get by filling in the registration form available on Federchimica website.
- To enter the system, click on the link in Federchimica website (<http://85.18.34.105/progetti/GesPro.nsf/VistaProj?OpenForm>); then a mask will appear asking your username and password.

As soon as you enter into the system, you will find the list of projects.

Flag	Date	Enterprise / Institute	Type	Code	Title	Prov.	Country	Sector	Evolution	Open
★★	23-Dec-07	Omicron	SME	E	Progetto test	CN	Italy	Health	yes	open

Clicking on the blue items (“Flag”, “Enterprise/Institute”, “Type”, “Code”, “Prov.”, “Country”, “Sector”), you can give the list different orders.

❖ GETTING INFORMATION ON A PROJECT

If you want to get all the available information of a project, click on “open” (last column on the right).

The screenshot shows a Microsoft Internet Explorer browser window displaying a project page. The address bar shows the URL: <http://85.18.34.105/progetti/GesPro.nsf/0/ED96735DB62F7049C12573B00050B564?OpenDocument>. The page features the FEDERCHIMICA logo and the tagline "La chimica è informazione". Below the header, there are two buttons: "New project" and "Projects List". The main content area is divided into several sections:

- Project title:** Progetto test
- Valutation:** ★★
- Sector:** Health
- Proponent:** Enterprise Type: SME, Enterprise / Institute: Omicron
- Proposal:** Country: Italy, Prov.: CN, Description: Descrizione, Cod.: E - European Funds
- Comments:** A section with a "Proponent info" link and a table of comments.

Date	Comment by	Comment	
13/12/2007			
13/12/2007	Test Progetti	Commento utente test	open

Now you can:

1. ask for information on the Proponent - click on “Proponent info”.
A popup will appear: it will contain the e-mail address of the Proponent. If the Proponent has not agreed to make his/her data available, you will find an email by Federchimica that you can contact.

The screenshot shows the same web browser window as before, but with a popup window open over the "Proponent info" link. The popup window displays the following information:

Proponent	
Name	Enterprise Type
Serrano Maurizio	SME
E-mail	Enterprise / Institute
maurizio.serrano@gmail.com	Omicron

The popup window also has a "[X] close" button. The background page remains visible, showing the same project details as in the previous screenshot.

- To read comments on a project - Click on “open” nearby the comment note you want to read.

Project title: Progetto test

Valuation:

Sector: Health

Date	Proponent	Enterprise Type	Enterprise / Institute	Proposal	Country	Prov.	Description / Notes	Cod.
13/12/2007		SME	Omicron		Italy	CN	Descrizione	E - European Funds

Comment by: Test Progetti

Your comment: Commento utente test

[Back](#)

- To publish a comment of yours on a project - Click on “Add your comment” and fill in the mask. At the end of the comment, click on “save comment”.

Project title: Progetto test

Valuation: ★★

Sector: Health

Date	Proponent	Enterprise Type	Enterprise / Institute	Proposal	Country	Prov.	Description / Notes	Cod.
13/12/2007		SME	Omicron		Italy	CN	Descrizione	E - European Funds

Comment by: Bianchi Marco

Your comment:

[Save comment](#)

❖ ADDING A PROJECT

In the home page, click on “new project”. A mask will appear.

The screenshot shows a web browser window with the following elements:

- Address bar: `http://85.18.34.105/progetti/GesPro.nsf/add635903d60ff23c125738e004ff55b?OpenForm`
- Page Header: FEDERCHIMICA logo and text "Federazione Nazionale dell'Industria Chimica" and "La chimica è informazione".
- Form Fields:
 - Project title**: Text input field.
 - Sector**: Dropdown menu.
 - Date**: Text input field (pre-filled with 24/01/2008).
 - Proponent**: Table with columns: Lastname (Bianchi), Firstname (Marco), Enterprise / Institute (aaa), Enterprise Type. Includes a checkbox "(Check this box to hide your personal data)".
 - Proposal**: Table with columns: Country (Italy), Prov. (dropdown), Description / Notes (text area), Cod. (dropdown).
 - Attachments**: Text input field with a "Sfoglia..." button.

Data which have to be filled in:

- **Project title** - Enter the title of the project.
- **Sector** - Choose the sector your project belongs to: Health, Food and Biotech, ICT, Nanotechnology, Energy, Environment, Transport, Socio-economic Sciences, Space, Security, Other.
- **Date** - The date in which you publish your project is automatically given by the system.
- **Proponent** - Proponent's data are automatically added by the system following the references you gave by filling in the registration form. It is possible to hide your data to other users (only the item “Enterprise Type” will appear), by clicking on “Check this box to hide your personal data”.
- **Proposal** - Enter the details of the project.
 - **Country** - Choose the country for the project;
 - **Prov.** - Only for Italy, enter the province of the project;
 - **Description/Notes** - Enter the description of the project;
 - **Cod.** - choose the item you are interested in, among: European Funds, National Funds, Regional Funds, CNR-Federchimica Agreement.
- It is possible to attach one or more documents related to the project by clicking on “Browse...”

Warning: the projects, which have not been taken into consideration by the users of the system (not opened or not commented) for longer than 3 months, will be archived and removed from the system: they will not be available anymore to other users.

❖ RANKING OF A PROJECT

The Administrator of the system will give a ranking to each project, as follows:

- 0 - project just published;
- 1 - profitable contacts have started among users to define the project;
- 2 - the project has been proposed to a call;
- 3 - the project has passed a selection of a call and will be (or has been) financed.

To obtain an adequate assessment on to the real situation of the project, it is recommended:

- to leave a comment in the related section of your project, describing its follow up;
- to contact Federchimica to update on the status of your project.

❖ CONTACTS

For more information or for technical problems, contact d.dellagiovanna@federchimica.it

